



Theydon Bois Parish Council

Parish Office, The Village Hall, Coppice Row,
Theydon Bois, Essex CM16 7ER

Clerk to the Council: Mrs Sally Crone
Responsible Financial Officer: Mr Greville Norman

To: Members of Theydon Bois Parish Council

11th March, 2011

You are hereby summoned to attend an Extraordinary Meeting of Theydon Bois Parish Council at Theydon Bois Village Hall on **Thursday 17th March, 2011 at 8pm** for the purpose of transacting the following business:

Sally Crone
Clerk to the Council

Parish Council Extraordinary Meeting Agenda

1. **To receive Apologies for Absence** SC
2. **Declarations of Interest (existence and nature) with regard to items on the Agenda. Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI.2007/1159) (The Revised Code)**
3. **Public Participation session with regard to items on the Agenda**
4. **To discuss & approve the Minutes of the Parish Council Meeting held on 24th February, 2011 (Appendix 1)**
5. **Community Centre**
 - 5.1 To note recent correspondence between the Council and Theydon Bois Community and Youth Trust (the Trust).
 - 5.2 To approve the grant of a Tenancy at Will by the Council to the Trust relating to The Theydon Bois Community and Youth Centre and further to authorise the execution and completion of the said Tenancy at Will to the Trust (Appendix 2)
6. **Any Other Urgent Business for report (without decision)**

Please note that no decisions can be lawfully made under this item. The Local Government Act 1972 section 12 10 (2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for decision.
7. **Public Participation session – Open forum for members of the public to voice their views or make suggestions on any other Council Business or matters of local importance.**

Signed:
Councillor Susan Jones
Chairman

Dated: 11th March, 2011